



OFFICE OF THE SECRETARY OF STATE

Springfield, Illinois 62756

Jesse White
Secretary of State

February 2018

Dear Insurance Representative:

Recently passed Public Act 100-0373, restructured the Motor Vehicle Theft Prevention Council, and grants the Office of the Secretary of State the authority to provide administrative support to the Council. The new Council, officially named the Motor Vehicle Theft Prevention and Insurance Verification Council, remains committed to combating and reducing motor vehicle theft in Illinois.

The Illinois Motor Vehicle Theft Prevention and Insurance Verification Act (20 ILCS 4005/1) established a special trust fund in the State Treasury, administered by the Office of the Secretary of State, from which the Council makes grants to eligible federal and state agencies, units of local government, corporations, and neighborhood, community and business organizations for programs that address the problem of motor vehicle theft.

The Act requires all insurance companies licensed to write private passenger vehicle insurance coverage in Illinois included in Class 2 and Class 3 of Section 4 of the Illinois Insurance Code to annually pay into the special trust fund an amount equal to \$1.00 for each earned car year of exposure for physical damage (comprehensive) insurance coverage written during the previous calendar year.

The Illinois Department of Insurance has indicated to the Council that your company has reported earned premiums for this coverage. Therefore, in accordance with the Act, your company is required to complete the attached worksheet and return it to the Council along with the remittance, if applicable. The worksheet and remittance must be received by April 1, 2018. The worksheet contains detailed instructions for this purpose.

If you have any questions, feel free to contact Amy Williams, Assistant Legal Advisor by phone at (217) 785-3094 or by email at AWilliams3@ilsos.net. Thank you for your continued support of motor vehicle theft prevention efforts in Illinois.

Very truly yours,

A handwritten signature in black ink that reads "Jesse White".

JESSE WHITE
Secretary of State

Motor Vehicle Theft Prevention and Insurance Verification Trust Fund

2018 Insurer Worksheet

Please follow the instructions and complete this worksheet legibly even if no fee is due. Be sure to return this worksheet with any remittance to:

Motor Vehicle Theft Prevention and Insurance Verification Council
c/o Illinois Secretary of State's Office
Attn: Amy Williams, Assistant Legal Advisor
Howlett Building, Room 298
Springfield, Illinois 62756

Insurance Company Name	FEIN Number

Street Address

City	State	Zip Code

Total Earned Car Years	X \$1.00	Total Fee Due (round to nearest whole dollar)

Name of Official Completing Worksheet	Title

Signature of Official Completing Worksheet	Date

Telephone Number	Email Address to Send Next Year's Forms

Insurer Worksheet Instructions

1. Payment for calendar year 2017 must be received by the Council by **April 1, 2018**
2. Please complete this worksheet to calculate the remittance owed. If an insurer owes no Trust Funds pursuant to the Act, the worksheet must reflect a zero (0) "Total Earned Car Years" and "Total Fee."
3. If an insurer owes Trust Funds pursuant to the Act, please complete the worksheet, print and sign, and return it with the remittance in the form of a certified or corporate check made payable to, "**Illinois Secretary of State.**"
4. The remittance and worksheet summary must be received by the Council by April 1, 2018 to:

**Motor Vehicle Theft Prevention and Insurance Verification Council
c/o Illinois Secretary of State's Office
Attn: Amy Williams, Assistant Legal Advisor
Howlett Building, Room 298
Springfield, Illinois 62756**

5. On or before April 15, 2018, a report will be compiled indicating the insurers that returned the worksheet on time (April 1, 2018), the amount of funds, if any, contributed, and the insurers that did not return the worksheet or that returned the worksheet late.
6. All inquiries should be directed to Amy Williams, Assistant Legal Advisor at AWilliams3@ilsos.net or by phone at (217) 785-3094.

The following definitions should be used to complete the worksheet:

Total Earned Car Years – The term "earned car year" means the proportion of a calendar year during which a motor vehicle can be identified as being insured for physical damage insurance coverage. The term "total earned car years" is the sum of an insurer's earned car years of exposure for the calendar year, rounded to the nearest whole dollar.

Examples – For purposes of calculating the amount to be remitted to the council by insurers, a motor vehicle insured for physical damage insurance coverage for three (3) months during a calendar year would constitute .25 total earned car years and would be assessed \$.25 ($\$1.00 \times .25$); four (4) motor vehicles insured for six months each during the calendar year would constitute the sum of two (2) total earned car years and would be assessed a fee of \$2.00.

Physical Damage Insurance Coverage – The term "physical damage insurance coverage" means motor vehicle insurance provided for theft and/or comprehensive coverage.

Private Passenger Motor Vehicle – The term "private passenger motor vehicle" means any private passenger car, station wagon, jeep, or pickup truck with a load capacity of 1,500 pounds or less not used principally for business purposes, and small farm trucks. This term includes, but is not limited to jeeps, pickup trucks, mini-vans, vans, and conversion vans. The term excludes uninsured motor vehicles, motorcycles, motor homes, motor scooters, golf carts, off-road recreational vehicles, and all-terrain vehicles, off-highway motorcycles, street cars, and special mobile equipment as defined under Chapter 1 of the Illinois Vehicle Code (625 ILCS 5/1-101 et seq.).

FEIN Number – The nine character alphanumeric field reflecting the insurer's Federal Taxpayer Identification Number assigned by the Internal Revenue Service.